

# RGV LEAD STAFF MEETINGS

10 a.m. and 12 noon Wednesday, July 11, 2018

RGV LEAD Conference Room, Suite 110, Service Support Center, TSTC

## A G E N D A

### 11 a.m. Meeting

Opening Remarks.....Norma L. Salaiz, Ph.D.

Website Discussions .....Dawn Quinn

### Noon Meeting

Procedural Activities—Reminders and Reports .....Norma L. Salaiz, Ph.D./Pat Bubb/Others  
To Do: Time-and-effort records should be current through May 2019

Review Financial Reports and 2018-2019 Plans ..... Group

See Reports—pp. 2-13:

- (1) School District MOA report for 2017-2019 (p. 2)
- (2) School District MOA report for 2018-2019 (not attached – has not been created yet)
- (3) RGV Academy Leaders Coalition report for 2017-2018 (p. 3)
- (4) Regional Conference Report for 2017-2018 (two files—pp. 4 and 5);
- (5) Regional Conference Planning Budget for 2018-2019 (draft for discussion – p. 6);
- (6) RGV LEAD Scholars Report for 2017-2018 (p. 7);
- (7) Sponsorships Report for 2017-2018 (pp. 8 and 9); and
- (8) Email with planning stuff for 2018-2019 (pp. 10-13)

Staff Sharing/Coordinating/Planning Calendars.....Norma Salaiz / Others  
See Working Calendars for July – September 2018, TSTC Holiday Schedule, and RGV LEAD Draft  
Calendar for 2018-2019 (pp. 14-16) (actually there's a p. 17 - I forgot the 2018-2019 calendar!)

Adjourn ..... Norma Salaiz

#### **STAFF:**

**Dr. Norma L. Salaiz**, Director, 364.4519; mobile 821.4992

**Kristina Avila** Accounting Assistant, 364.4550

**Patricia G. (Pat) Bubb**, Coordinator of Strategic Partnerships, 512.456.7046; mobile 956.498.6221

**Dr. Anadelia Gonzales**, Special Projects Coordinator; 364.4583; mobile 361.215.8360

**Eliza Groff**, Administrative Secretary; 364.4511

**Lilia Perez**, Secretary, 364.4509

**VERY part-time: Carolina Duran**, Accountant, 364.4422

#### **CONTRACTORS:**

**Janie Johnston Lopez**, 956.821.3118, [johnstoneve73@gmail.com](mailto:johnstoneve73@gmail.com)

**Jill Williams**, 956.343.0419, [jrwms43@att.net](mailto:jrwms43@att.net)

(Other BCCP contractors: Olga Ibarra and Sonia Garza)

**Dawn Quinn**, 956.245.6614; [ddquinn@dawnquinn.com](mailto:ddquinn@dawnquinn.com)

**INCOMING AND OUTGOING FAX: 364.5143**

## THOUGHTS FOR THE MONTH

**Ability is what you're capable of doing. Motivation determines what you do.**

**Attitude determines how well you do it. – Lou Holtz**

**FUNDS RECEIVED FROM SCHOOL DISTRICT MEMBERSHIP FEES (FROM INCEPTION)**

District	Amount Paid 2016-2017	Enrollment (9-12) for 2016-2017 Agreements	MOA Amount - POTENTIAL for 2017-2018	2017-2018 TO DATE		Date Paid
				MOA Returned	Amount Paid 2017-2018	
Brownsville ISD	\$27,876.00	13,941	\$ 27,882.00		\$27,882.00	8/29/2017
Donna ISD	\$8,240.00	4,261	\$ 8,522.00	YES		
Edcouch-Elsa ISD	\$2,844.00	1,463	\$ 2,926.00	Yes	\$2,926.00	10/25/2017
Edinburg CISD	\$20,186.00	10,050	\$ 20,100.00		\$20,100.00	8/21/2017
Harlingen CISD	\$11,002.00	5,525	\$ 11,050.00		\$11,050.00	11/2/2017
Hidalgo ISD	\$2,044.00	1,035	\$ 2,070.00	YES	\$2,070.00	10/31/2017
La Feria ISD	\$2,012.00	1,014	\$ 2,028.00	YES	\$2,028.00	8/10/2017
La Joya ISD	\$16,052.00	8,224	\$ 16,448.00	YES	\$16,448.00	10/24/2017
La Villa ISD	\$342.00	164	\$ 328.00			
Lasara ISD	\$214.00	114	\$ 228.00		\$228.00	11/3/2017
Los Fresnos CISD	\$6,568.00	3,353	\$ 6,706.00	YES	\$6,706.00	10/31/2017
Lyford CISD	\$866.00	465	\$ 930.00		\$930.00	9/29/2017
McAllen ISD	\$14,806.00	7,382	\$ 14,764.00	YES	\$14,764.00	9/1/2017
Mercedes ISD	\$3,046.00	1,550	\$ 3,100.00	YES	\$3,100.00	9/25/2017
Mission CISD	\$8,840.00	4,535	\$ 9,070.00	YES	\$9,070.00	2/8/2018
Monte Alto ISD	\$566.00	291	\$ 582.00	YES	\$582.00	2/12/2018
PSJA ISD	\$18,052.00	9,062	\$ 18,124.00		\$18,124.00	10/3/2017
Point Isabel ISD	\$1,341.00	665	\$ 1,330.00	YES	\$1,330.00	9/19/2017
Progreso ISD	\$1,124.00	537	\$ 1,074.00	YES	\$1,074.00	10/13/2017
Raymondville ISD	\$1,202.00	586	\$ 1,172.00		\$1,172.00	10/30/2017
Rio Grande City CISD	\$6,210.00	3,123	\$ 6,246.00		\$6,246.00	3/8/2018
Rio Hondo ISD	\$1,316.00	647	\$ 1,294.00	YES	\$1,294.00	9/22/2017
Roma ISD	\$3,598.00	1,814	\$ 3,628.00			
San Benito CISD	\$6,182.00	3,104	\$ 6,208.00		\$6,208.00	9/19/2017
San Isidro ISD	\$170.00	79	\$ 158.00		\$158.00	9/29/2017
San Perlita ISD	\$170.00	86	\$ 172.00	YES	\$172.00	8/15/2017
Santa Maria ISD	\$406.00	223	\$ 446.00	Yes	\$446.00	10/27/2017
Santa Rosa ISD	\$688.00	331	\$ 662.00	YES	\$662.00	9/19/2017
Sharyland ISD	\$6,648.00	3,379	\$ 6,758.00	YES	\$6,758.00	9/29/2017
South Texas ISD	\$5,526.00	2,833	\$ 5,666.00	YES	\$5,666.00	10/12/2017
Valley View ISD	\$2,854.00	1,437	\$ 2,874.00		\$2,874.00	11/7/2017
Vanguard Academy	\$0.00	311	\$ 622.00	YES	\$622.00	8/21/2017
Webb ISD	\$0.00	89	\$ 178.00			
Weslaco ISD	\$ 10,076.00	4,995	\$ 9,990.00	YES	\$9,990.00	5/9/2018
<b>TOTAL</b>	<b>\$191,067.00</b>	<b>\$96,668.00</b>	<b>\$193,336.00</b>		<b>\$180,680.00</b>	

2nd Invoice Mailout on September 8, 2017

3rd Invoice Mailout on October 13, 2017

Outstanding Invoice Mailout January 18 2018

No signed MOA on File

**OUTSTANDING**

# RGV ACADEMY LEADERS' COALITION

First	Last	District	Academy/School	Amount	Date Paid
Hector	Gomez	Brownsville ISD	CTE Department Chair	\$ 900.00	4/12/2018
Dahlia	Aguilar	Brownsville ISD	Principal	\$ 900.00	4/12/2018
Ernesto	Lopez	Brownsville ISD	CPO	\$ 900.00	4/12/2018
Cecilia	Martinez	Hidalgo ISD		\$ 900.00	11/4/2017
Guadalupe	Chavez	La Joya ISD	Central Office	\$ 900.00	10/24/17
Belinda R.	Garcia	La Joya ISD	Academy of La Joya ISD	\$ 900.00	10/24/17
Juliana Q.	Garza	La Joya ISD	Professional Administration	\$ 900.00	10/24/17
Luis	Garcia	La Joya ISD	FORD NGL Academy at Juarez Lincoln	\$ 900.00	10/31/17
Rebecca	Sepulveda	La Joya ISD	Academy of La Joya ISD	\$ 900.00	10/24/17
Dr. Sofia	Villarreal	La Joya ISD	Central Office	\$ 900.00	10/24/17
Le-Ann Alaniz	Herrera	La Joya ISD	Academy for Health Science	\$ 900.00	1/3/2018
Gisela	Saenz	La Joya ISD	Asst. Superintendent for C&E	\$ 900.00	10/31/17
Ruben	Trevino	La Joya ISD	CTE Director	\$ 900.00	11/14/17
Vanessa	Trevino	La Joya ISD	CTE Coordinator	\$ 900.00	11/27/17
Samuel	Garza	La Joya ISD	CTE Coordinator	\$ 900.00	11/27/17
Blanca A.	Rodriguez	La Joya ISD	CTE Coordinator	\$ 900.00	11/27/17
Norma L.	Quintanilla	La Joya ISD	CTE Cluster Coordinator	\$ 900.00	11/27/17
Alda	Benavides	La Joya ISD	Superintendent	\$ 900.00	11/14/17
Albert	Sandoval	La Joya ISD		\$ 900.00	5/22/2018
Ronnie	Rodriguez	Los Fresnos CISD		\$ 900.00	11/27/17
Valarie	Londrie	Los Fresnos CISD		\$ 900.00	11/7/17
Sergio	Pena	Mission CISD	CTE Director	\$ 900.00	11/7/17
Nora	Longoria	Mission CISD	STEM	\$ 900.00	11/7/17
Aida	Zavala	Mission CISD	STEM	\$ 900.00	11/7/17
Sylvia	Sanchez	Mission CISD	VMHS CTE Counselor	\$ 900.00	11/7/17
Katherine	DeAnda	Mission CISD	MHS CTE Counselor	\$ 900.00	11/7/17
Veronica	Quintana	PSJA ISD		\$ 900.00	10/17/2017
Yoelia	Nava	Sharyland ISD		\$ 900.00	11/9/17
Carolyn	Mendiola	Sharyland ISD		\$ 900.00	11/9/17
Dr. Irma	Castillo	South Texas ISD		\$ 900.00	10/31/17
Sandra	Cabrera	Vanguard Academy	Mozart Secondary	\$ 900.00	4/12/2018
Nancy	Gomez	Vanguard Academy	Mozart Secondary	\$ 900.00	4/12/2018
Rita	Martinez	Vanguard Academy	Mozart Secondary	\$ 900.00	4/12/2018
Maria D.	Martinez	Vanguard Academy	Vanguard Academy	\$ 900.00	10/26/2017
Daniel	Mills	La Joya ISD		\$ 775.00	5/22/2018
Ricardo	Esquivel	La Joya ISD		\$ 775.00	5/22/2018
Cynthia	Ramirez	La Joya ISD		\$ 775.00	4/27/2018
Maria M.	Reyna	La Joya ISD		\$ 775.00	4/27/2018
Evangelina	Blanco	Mission CISD		\$ 775.00	1/12/2018
Marco	Cano	Mission CISD		\$ 775.00	1/12/2018
Rosita	Cantu	Mission CISD		\$ 775.00	1/12/2018
Rene	Pena	Mission CISD		\$ 775.00	1/12/2018
Raquel	Rios	Mission CISD		\$ 775.00	1/12/2018
Armando	Trevino	Mission CISD		\$ 775.00	1/12/2018
Bertha	Amaro	La Joya ISD	Academies of La Joya ISD	\$ 775.00	4/19/2018
Ashley	Cano	La Joya ISD	Academies of La Joya ISD	\$ 775.00	5/22/2018
Emilio	Cortez	La Joya ISD		\$ 775.00	5/22/2018
Lori	Guerra	La Joya ISD		\$ 775.00	5/22/2018

\$ 41,450.00 Received  
As of 1/3/18

ALL PAID AS OF 5/22/18

**RGV LEAD Report to Regional Planning Group  
Regional Conference/Education and Workforce Summit 2017**

Conference Dates: November 16-17, 2017

Location: Hilton Garden Inn, South Padre Island

**Budget Report as of June 30, 2018**

RESOURCES	Planned	Actual	OVERALL BUDGET
<b>PROJECTED CONFERENCE REVENUE</b>			
<b>Workforce Solutions: Restricted Funds Budget</b>			
<b>Item Description</b>	<b>Projected</b>	<b>Actual</b>	<b>Balance</b>
Funds allocated by Workforce Solutions for conference expenditures	\$15,000.00	\$19,556.80	(\$4,556.80)
<b>Projected Total, Workforce Solutions</b>	<b>\$15,000.00</b>	<b>\$19,556.80</b>	<b>(\$4,556.80)</b>
<b>RGV LEAD: Unrestricted Funds Budget</b>			
<b>Item Description</b>	<b>Projected</b>	<b>Actual</b>	<b>Balance</b>
Participant registration fees	\$7,000.00	\$6,965.00	\$0.00
Proceeds from participants in Academies of the RGV Special Training Sessions (34 @ \$125 and 1 @ \$75)	\$4,000.00	\$4,325.00	\$0.00
Vendor registration fees	\$450.00	\$825.00	\$0.00
Presenter Registration fees	\$0.00	\$140.00	\$0.00
The value of door prizes donated for event will appear as an in-kind contribution in the final budget report)	\$0.00	\$400.00	\$0.00
<b>Projected Total, RGV LEAD</b>	<b>\$11,450.00</b>	<b>\$12,655.00</b>	<b>\$0.00</b>
<b>TOTAL PROJECTED REVENUE, ALL SOURCES</b>	<b>\$26,450.00</b>	<b>\$32,211.80</b>	<b>(\$5,761.80)</b>
<b>PROJECTED CONFERENCE EXPENDITURES</b>			
<b>Workforce Solutions</b>	<b>Projected</b>	<b>Actual</b>	<b>Balance</b>
Hilton Garden Inn - Cost of Venue	\$10,600.00	\$13,649.25	(\$3,049.25)
Keynote Presenters' Fees	\$0.00	\$3,500.00	(\$3,500.00)
Conference Badges & Bags	\$600.00	\$1,371.15	(\$771.15)
Employer Awards	\$1,200.00	\$246.40	\$953.60
Conference Programs - cost of printing programs	\$2,600.00	\$790.00	\$1,810.00
<b>Projected Total, Workforce Solutions</b>	<b>\$15,000.00</b>	<b>\$19,556.80</b>	<b>(\$4,556.80)</b>
<b>RGV LEAD</b>	<b>Projected</b>	<b>Actual</b>	<b>Balance</b>
Graphic Designer	\$1,500.00	\$1,442.75	\$57.25
Expenses of planning meetings	\$75.00	\$0.00	\$75.00
Hotel room and travel expenses for Mario Lozoya (there's a note that if they submitted a W9 as requested, we needed to pay. As of 7/10/18, no payment has been processed.)	\$500.00	\$0.00	\$500.00
Hotel costs: RGV LEAD staff	\$500.00	\$710.40	(\$210.40)
Mileage and per diem for RGV LEAD staff (the amount shown is the updated actual expense).	\$400.00	\$537.05	(\$137.05)
Hilton Garden Inn	\$0.00	\$2,231.50	(\$2,231.50)
<b>Projected Total, RGV LEAD</b>	<b>\$2,975.00</b>	<b>\$4,921.70</b>	<b>-\$1,946.70</b>
<b>TOTAL PROJECTED EXPENDITURES, ALL SOURCES</b>	<b>\$17,975.00</b>	<b>\$24,478.50</b>	<b>(\$6,503.50)</b>
<b>PROJECTED NET PROFIT</b>	<b>\$8,475.00</b>	<b>\$7,733.30</b>	<b>(\$741.70)</b>

**OUTSTANDING PAYMENTS FOR 2017 RGV LEAD  
REGIONAL CONFERENCE HELD NOV 16-17, 2017**

Brownsville ISD	Norma	Maldonado		Teacher	napuente@bisd.us	698-1768	Sponsor - changed from 12	\$40.00	
Raymondville ISD	Lindsey	Clayborn		Administrator	claybornl@raymondvilleisd.org	689-8170	attending day 1	\$75.00	
UTRGV	Michael	Aldape		Other	michael.aldape@utrgv.edu	882-8960	day 1	\$100.00	

**NOTE: THIS OUTSTANDING AMOUNT HAS BEEN WRITTEN OFF      \$215.00 WRITTEN OFF**

Brownsville ISD	Bertha	Lopez					2 Day Onsite Registration	\$175.00	ck 230481
Brownsville ISD	Virginia	Davila					2 Day Onsite Registration	\$175.00	ck 230481

**\$350.00 RECEIVED 6-21-18**

**RGV LEAD Report to Regional Planning Group  
Regional Conference/Education and Workforce Summit 2017**

Conference Dates: December 6-7, 2018

Location: Hilton Garden Inn, South Padre Island

Planning Budget as of July 10, 2018

RESOURCES	Planned	Actual	OVERALL BUDGET
<b>PROJECTED BUDGET FOR 2018 REGIONAL CONFERENCE</b>			
<b>Workforce Solutions Funding: Restricted Funds</b>			
<b>REVENUE</b>	<b>Projected</b>	<b>Actual</b>	<b>Balance</b>
Funds allocated by Workforce Solutions for conference expenditures	\$20,000.00	\$0.00	\$20,000.00
<b>Total Revenue</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>
<b>EXPENDITURES</b>	<b>Projected</b>	<b>Actual</b>	<b>Balance</b>
Hilton Garden Inn - Cost of Venue	\$13,500.00	\$0.00	\$13,500.00
Keynote Presenters' Fees	\$3,500.00	\$0.00	\$3,500.00
Conference Badges & Bags	\$1,200.00	\$0.00	\$1,200.00
Employer Awards	\$1,000.00	\$0.00	\$1,000.00
Conference Programs - cost of printing programs	\$800.00	\$0.00	\$800.00
<b>Total Expenditures</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>
<b>BALANCE REMAINING</b>			<b>\$0.00</b>
<b>RGV LEAD: Unrestricted Funds</b>			
<b>REVENUE</b>	<b>Projected</b>	<b>Actual</b>	<b>Balance</b>
Participant registration fees <sup>1</sup>	\$9,310.00	\$0.00	\$9,310.00
Plus projected registration for individuals who participate in RGV Academy training for 2018-2019 (conference registration will be separate from the Academy training fee for 2018-2019--this line will go away in updated projections--just including it here for purposes of staff meeting discussions--amount shown is last year's actual)	\$4,325.00	\$0.00	\$4,325.00
Vendor registration fees <sup>2</sup>	\$600.00	\$0.00	\$600.00
Presenter Registration fees	\$0.00	\$0.00	\$0.00
The value of door prizes donated for event will appear as an in-kind contribution in the final budget report)	\$0.00	\$0.00	\$0.00
<b>Revenue</b>	<b>\$14,235.00</b>	<b>\$0.00</b>	<b>\$14,235.00</b>
<b>EXPENDITURES</b>	<b>Projected</b>	<b>Actual</b>	<b>Balance</b>
Graphic Designer	\$1,500.00	\$0.00	\$1,500.00
Hotel costs: RGV LEAD staff	\$725.00	\$0.00	\$725.00
Mileage and per diem for RGV LEAD staff	\$425.00	\$0.00	\$425.00
<b>Expenditures</b>	<b>\$2,650.00</b>	<b>\$0.00</b>	<b>\$2,650.00</b>
<b>BALANCE REMAINING</b>			<b>\$11,585.00</b>

<sup>1</sup>Increased projection by a third because committee increased registration fees by a third:  
 December 6: \$100 early rate; \$120 late rate  
 December 7: \$75 early rate; \$90 late rate  
 Two-days: \$150 early rate; \$175 late rate

<sup>1</sup>Increased projection by a third--assuming these fees will increase too



**RGV LEAD DONATIONS/SPONSORSHIPS REPORT July 2018 and Following**

<b>EXPO 2018 SPONSORSHIPS</b>			
<b>Organization</b>	<b>Notes About Communications</b>	<b>Pledged</b>	<b>Received</b>
Magic Valley Electric Cooperative	RGV LEAD sent a sponsorship packet in May. Not sure about contacting again at this time.	\$0.00	\$0
RGV Chapter AGC	RGV LEAD sent a sponsorship packet in May. Verbal commitment by Perry Vaughn at June committee meeting. Staff will send another email.	\$1,000	\$0
Harlingen Manufacturers' Assn	RGV LEAD sent a sponsorship packet in May. Not sure whether Norwood Fedie did or did not make a verbal commitment. Staff will send another email.	\$500	\$0
Texas Gas Service Company	Naomi sent an email to NS and PB on 6/26/18 asking us to send her another copy of the sponsorship packet. (Said if we had sent it earlier, she must have inadvertently deleted it.) Staff sent another email on 7/9/18 and she responded that Texas Gas will be a Gold sponsor.	\$1,000	\$0
Tech Lab	They sent us a check in May. They do want a booth, too.	\$250	\$250
CEV	They pledged \$250; RGV LEAD staff sent an novice on 5/29/18. No response yet - need to follow up.	\$250	\$0
St. Gobain	Paid by credit card - not sure whether they wanted a booth or not.		\$500
Valley Grande Academy	Verbal commitment to NS by Anabell Cardona, followed by an email commitment for an indefinite amount to be sent in September. We need some sort of follow-up at some point in time.	\$0	\$0
RGV Partnership Foundation	Sergio Contreras called NS and verbally pledged \$250; RGV LEAD staff sent an invoice on 6/6/18	\$250	\$0
<b>TOTAL FOR EXPO</b>		<b>\$3,250</b>	<b>\$750</b>

<b>RGV LEAD STUDENT AMBASSADOR FALL PLANNING WORKSHOP</b>			
<b>Organization</b>	<b>Notes About Communications</b>	<b>Pledged</b>	<b>Received</b>



Valley Grande Academy	In an email to NS dated 6/13/18, Anabell Cardona said she would send a \$1,000 donation to RGV LEAD within 30 days. She said she wanted half of that amount to sponsor this event. She is supposed to make a presentation to the RGV LEAD board at its August meeting to encourage other board members to sponsor with her.	\$500	\$0
Workforce Solutions	The board is planning to cover all costs of this event, which will be at UTRGV on the opening day of the HESTEC conference.	\$0	\$0
<b>TOTAL FOR STUDENT AMBASSADOR FALL WORKSHOP</b>		<b>\$500</b>	<b>\$0</b>

<b>RGV LEAD ANNUAL SUPERINTENDENTS' MEETING</b>			
<b>Organization</b>	<b>Notes About Communications</b>	<b>Pledged</b>	<b>Received</b>
Valley Grande Academy	In an email to NS dated 6/13/18, Anabell Cardona said she would send a \$1,000 donation to RGV LEAD within 30 days. She said she wanted half of that amount to sponsor this event. She is supposed to make a presentation to the RGV LEAD board at its August meeting to encourage other board members to sponsor with her.	\$500	\$0
<b>TOTAL FOR SUPERINTENDENTS' ANNUAL MEETING</b>		<b>\$500</b>	<b>\$0</b>



Patricia Bubb &lt;pgbubb@tstc.edu&gt;

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## Planning for 2018-2019 - Please Review and Comment

1 message

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**Patricia Bubb** <pat.bubb@harlingen.tstc.edu>

Mon, Jul 2, 2018 at 5:48 PM

Reply-To: pat.bubb@tstc.edu

To: Norma Salaiz &lt;nsalaiz.rgvlead@gmail.com&gt;

Cc: Eliza Groff &lt;eliza.groff@harlingen.tstc.edu&gt;, Lilia Perez &lt;lperez1.rgvlead@gmail.com&gt;, Anadelia Gonzales &lt;agonzales21981@harlingen.tstc.edu&gt;, Kristina Avila &lt;kavila.rgvlead@gmail.com&gt;, Jill Williams &lt;jirwms43@att.net&gt;, Janie Lopez &lt;Johnstoncve73@gmail.com&gt;, Dawn Quinn &lt;ddquinn@dawnquinn.com&gt;, Carolina Cruz &lt;carolina.cruz@tstc.edu&gt;

Hi, y'all!

With assistance from our wonderful staff, I've been working on setting up stuff for 2018-2019. I am providing, below, a status report of "where we are." **PLEASE REVIEW and share any comments you deem appropriate! THANKS!**

**(End-of-2017/2018 notes:** We have a Finance Committee meeting on July 26 and a Board meeting on August 7. There is quite a bit of work to be done on those two meetings.

### Notes about Finance:

1. Carol and I need to work on budget stuff for this.
2. The two of us also need to put our heads together and figure out (a) what to do about setting up a separate bank account for RGV LEAD and (b) modifications to be made to the Byalws so that we can (c) have a recommendation to present to the F&B Committee about actions to be taken that will allow us to activate the "Give Now" button on our new website.

### Notes about the Board meeting:      Need to decide about special guests at staff meeting on 7/11/18

1. Anabell Cardona is supposed to address the board at the August 7 meeting. She's going to talk with them about joining her in kicking in some money for RGV LEAD's work.
2. It would be nice to get either an A-L-A teacher/employer team or a student/employer internship team to speak at the board meeting, too.)

## 2018-2019 notes:

### SEPTEMBER:

**September 20 - the EXPO** "is what it is" ... a lot to be done but we all already know what's going on with that. (Morning of 9/20 at the Texas Southmost College ITEC - **next EXPO planning meeting set for July 10 in SSC 145**)

### September 25 - Superintendents' Annual Meeting

8:30 - 9:45, Superintendents' meeting (Anabell Cardona is supposed to be a sponsor and also a speaker at this event)

10 - 12 special Data Training Session

"To do list" for this meeting:

(1) I need to write our **2017-2018 annual report** in July, then send that to Eliza, who needs to work with our graphic designer to finish it, so that we can get that printed and ready to go by the time of this meeting.

- (2) We need to design and disseminate **specialized invitations** - the format of prior years will not work for this one;
- (3) We need to **design the agenda for our data training session** to design; (Ana is working on reports; I'm thinking we should invite Teri Alarcon and Nora Cantu to speak, along with Dr. Salaiz and Dr. Gonzales. But we need to talk!)
- (4) We need a **location**. We cannot send invitations until we know where we're going. We cannot use the Weslaco Business and Visitor Center--they're working on the building and it won't be available in September. Our options, as far as I know, are these:
  - (a). Knapp Medical Center in Weslaco (I asked Eliza to get us a price quote)
  - (b) SSC 145 on the TSTC campus - I think of Weslaco as more "central" than Harlingen, and we are not allowed to serve food or any beverages except water in SSC 145. For those reasons, I think Weslaco would be the venue of choice. But we DO need to make a decision and set up the reservation.
- (5) **A significant part of our "event planning" will be RGV LEAD's 2018-2019 budget.** I don't know what that budget will look like because right now we do not have a GBIC contract, and we need to secure a new contract from Mission EDC. We also have some grant proposals "hanging out there." Carol and I will be working on RGV LEAD's 2018-2019 budget in preparation for our Finance & Bylaws Committee meeting on July 26 - but right now, that information is not available.

**OCTOBER:**

**October 1 - the RGV LEAD Student Ambassador fall planning session** will be at UTRGV on this date. Workforce Solutions is hosting, but the last I knew, Anabell Cardona/Valley Grande Academy was going to be sponsoring. (This meeting was originally set for September 27, but we're moving it.) We need to do some work on getting Anabell's check firming up with her as a presenter, and working with Workforce Solutions so that we're sure they know they're not the only sponsor.

**October 10 - this will be our first P-16 Council/Counselors' Network meeting.** Notes:

- 1. Lilia needs to work with Vicky to finalize the **LOCATION**. We have ASKED UTRGV to host again in Harlingen.
- 2. **JEREL BOOKER, THECB, has confirmed he will participate** and speak to the group. He will be one of two "keynote presenters." We'll probably ask Ana to pick him up at the airport and take him to the venue. She did that last year and it worked well. We probably need to do that again.
- 3. We **need an industry presenter too**.

October 18 - RGV LEAD Annual Meeting

We're moving this from October 25, SSC 145, to October 18, Weslaco Business and Visitor Center.

Lots of work to be done for this.

Among other decisions, we need to decide whether or not to release SSC 145. Right now we have SSC 145 reserved for October 25. If we release it and if there are issues with the Weslaco site opening on time, that might be an issue for us. We need to deicd. **Need to talk about this at our July staff meeting**

**BOARD MEETINGS - NOVEMBER AND THEREAFTER**

RGV LEAD Board meetings are set for the year.

November 6 in Harlingen

February 5 in Weslacoc

May 21 in Harlingen

August 6 in Weslaco

No special notes needed for board meetings, other than the fact that we need to do what we need to do to set them

up!

## DECEMBER

**Regional Conference on December 6-7, 2018**, at the Hilton Garden Inn South Padre Island - there's a TON of work to be done for that. Notes:

### 1. State Agency Presenters

Texas Higher Education Coordinating Board - Dr. Garry Tomerlin, Deputy Assistant Commissioner, Workforce, has confirmed that he will present. **(He confirmed, but the Legislature will be in session, which means he MIGHT cancel; still, we'll plan to have him there.)**

Texas Workforce Commission - TWC has confirmed it will send someone to do a presentation similar to that which Doyle Fuchs used to do. We do not know the name and title of that person yet, but they said they would do it.

Texas Education Agency - I'm waiting to hear from the guy who replaced Quentin Suffren. The new person is Jarrod Toussant, Deputy Director, College, Career and Military Preparation, Texas Education Agency. He told me he would LIKE to come and present - just needed to get approval from his boss. Response still pending for that one.

### 2. Money

Notes of the May 16 planning meeting (file attached - THANKS, Eliza) reflect the amount Workforce Solutions will contribute, along with the registration fees **(see 2019 conference budget schedule)**

### 3. To Do

- a. We need to line up a **keynote presenter** soon!
- b. If we want **Julian Alvarez** for the Friday session again, we need to ask him NOW rather than waiting until later. The Texas Legislature will be in session. Schedules get CROWDED, to put it mildly!!!
- c. Plus everything else that we normally do to prepare for a conference

**Jarrad Toussant has confirmed for both the conference and our P-16 meeting in February**

**JANUARY - AUGUST 2019:** Just a few notes about these.

**January** - nothing much, although we'll need to have a Finance & Bylaws Committee meeting

**February** - a board meeting on February 5 and a P-16 meeting on September 20 (this one is at STC in McAllen ... Lilia has been talking with Maricruz Hinojosa about that one) **Jarrad Toussant has confirmed for TEA**

**March** - Nothing much

**April** - We're moving the P-16 meeting to April 24 (formerly set for May 16, but we changed it this morning)  
ATTACHMENT: revised draft RGV LEAD calendar for 2018-2019.

Plus hopefully a new contract for Workforce Solutions Teacher Externships - but that is "future stuff," and we'll see.

**May** - Board meeting on May 21.

Plus all the A-L-A stuff

Plus startup for the Workforce Solutions contract, IF we have one.

**June** -

A-L-A stuff plus the fact that in June, everything will have to be processed through the TSTC business office for the rest of the year.

**July -**

Not much unless we wind up with another round of Intro to Externships activities

And of course all the preparations for 2019-2020, similar to the ones about which I am writing to all of you today!

**August -**

And the year starts all over again, beginning with an August 6 board meeting.

So there you go!

If anybody has any thoughts to share now, please do.

If not, we'll talk again during our staff meeting on July 11.

Thanks a bunch, and many blessings to all of you!

PB

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**2 attachments**



**2018.05.16 Minutes of P-16 Regional Leadership Meeting FINAL.pdf**

29K



**RGV LEAD Yearly Calendar September 2018-2019 DRAFT 7-2-18.doc**

223K

**July 2018**

◀ Juni August ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 HOLIDAY	5 AG out PB out	6 AG out PB out LP out 1-5	7
8	9	10 EXPO meeting, SSC 145, 8-11  Intro - Workforce Eligibility Session - McAllen 9:30 AM (Edinburg, Edcouch-Elsa, La Joya, Monte Alto, and Mission)  LP out 8-5	11 Staff meeting: 11 a.m.—Website Session 12 noon – General Staff Meeting  1:30 – NS meets with Cledia Hernandez, TSTC Provost  Intro - Workforce Eligibility Session - TSTC SSC Conference Room 9:30 AM (Brownsville, Mercedes, Point Isabel, Los Fresnos, and Weslaco)	12 LP out 1-5 Intro - Workforce Eligibility Session - McAllen 2 PM (McAllen, PSJA, Santa Maria, Sharyland, and South Texas)	13 LP out 8-5	14
15	16	17	18	19 Intro - Extern Orientation - Region One 8:30 AM	20	21
22	23 Intro - Externs at Worksites	24 Intro - Externs at Worksites	25 Intro - Externs at Worksites  3-5 p.m., United Way, Brownsville: ALL IN leadership meeting	26 Intro - Externs Product Development  10 a.m., Finance & Bylaws Committee meeting—to be confirmed	27 Intro - Close Out Session - Region One, 8:30 AM	28
29	30	31	<p><b>NOTE: We need to get the annual report completed and on its way to our graphic designer by end of this month!</b></p> <p><b><u>MCCP Internships:</u></b>            July 16-18 at DHR, then meet with JJL on July 19            July 23-25 at DHR, then meet with JJL on July 26            TENTATIVE placements with Nerdvana same two weeks (this would be at their office).</p>			

◀ Juli **August 2018** September ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 LP out 1-5	4
5	6	7 11:45 a.m. - RGV LEAD Board meeting, Board Room, RGV Partnership, Weslaco	8 KA Vac 8-5	9 Training on Project-Based Learning and Challenge-Based Learning in La Joya ISD (NS - full day) MCCP KA Vac 8-5	10 KA Vac 8-5	11
12	13 KA Vac 8-5	14 LP out 8-5 9 a.m.-11 a.m. Academy Awards Gala Planning Meeting Board Room, RGV Partnership	15 10 a.m. - EXPO meeting, SSC 145, 8-11 Staff meeting (TENT): 11 a.m.—Website Session 12 noon – General Staff Meeting	16	17	18
19	20	21	22	23 Lilia Vacation 1-5	24 Lilia Vacation 8-5	25
26	27 Lilia Vacation 8-5	28	29	30	31 Lilia Vacation 1-5	

September 2018							October ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
<p><b>NOTE:</b> NS is planning a new initiative to be cohosted by RGV LEAD and the RGV Partnership Foundation. This initiative, “Young Entrepreneurs of the RGV Competition and Mentorship Initiative, would have these dates (<b>TENTATIVE PLAN</b>):</p> <ul style="list-style-type: none"> <li><b>10/1</b> – Announce at RGV LEAD Ambassadors Fall Planning Workshop, then to CTE Directors</li> <li><b>11/8</b> – Entrepreneurship Seminar (</li> <li><b>12/3</b> – Video Due Date</li> <li><b>12/13</b> – Entrepreneurship Video Review</li> <li><b>02/08</b> – Entrepreneurship Workshop</li> <li><b>05/07</b> – Young Entrepreneurs of the RGV Summit in Weslaco</li> </ul>						1	
2	3 Labor Day HOLIDAY	4 Lilia Vacation 8-5	5	6	7	8	
9	10	11 Patriot Day	12 Staff meeting (TENT): 11 a.m.—Website Session 12 noon – General Staff Meeting	13	14	15	
16	17	18	19	20 EXPO at the ITEC, all morning	21	22 Fall begins	
23	24	25 Superintendents Annual Meeting, 8:30-9:45 a.m.; Special Data Training Session, 10 – noon, location TBD	26	27	28	29	
30	<p><b>OCTOBER EVENTS:</b></p> <ul style="list-style-type: none"> <li>• <b>October 1</b> - RGV LEAD Ambassadors Fall Planning Workshop at UTRGV, cohosted by Workforce Solutions, Valley Grande Academy, and possibly others.</li> <li>• <b>October 10</b> – first P-16 Councils/Counselors’ Network meeting of the year; working on the location</li> <li>• <b>October 25 (or maybe October 18)</b> – RGV LEAD annual meeting</li> </ul>						



# RGV LEAD, Inc.

## Calendar of Events for 2018-2019

<http://rgvlead.org> – DRAFT 07/02/18

September 2018						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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October 2018						
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21	22	23	24	25	26	27
28	29	30	31			

November 2018						
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25	26	27	28	29	30	

December 2018						
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23	24	25	26	27	28	29
30	31					

January 2019						
Su	M	Tu	W	Th	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
Su	M	Tu	W	Th	F	S
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
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24	25	26	27	28	29	30
31						









April 2019						
Su	M	Tu	W	Th	F	S
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28	29	30				

May 2019						
Su	M	Tu	W	Th	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
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23	24	25	26	27	28	29
30						

July 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

-  Offices Closed/Holiday
-  Meeting of P-16 Councils and Counselors Network
-  Board and Members Annual Meeting
-  Board Meeting
-  Superintendents' Annual Meeting
-  RGV LEAD Regional Conference
-  Education & Career EXPO
-  RGV LEAD Ambassadors

